

FORM OF APPLICATION FOR FACULTY APPOINTMENT BY SELECTION

(Please read carefully the general conditions / instructions enclosed herewith before filling the form)

To be returned: To The Principal, S.I.E.S Graduate School of Technology Plot 1C & E, Sri Chandrasekarendra Saraswathy Vidyapuram, Sector – V, Nerul, Navi Mumbai – 400 706	Photograph
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1.	Name in full (in capital letters) (Underline Surname)			
2.	Father's / Husband's Name			
3.	a. Marital Status		b. Male / Female:	
4.	a. Permanent address	* b. Address for correspondence		
	Phone No. (including STD code)		E-mail ID	
5.	a) Post applied for			
	b) Advt. Date			
	c) Department			
	d) Field of specialisation			
	If you wish to apply for more than one Department, please send separate applications for each Department.			
6.	Date of birth (please attach true copy of certificate)			
7.	Are you a citizen of India by birth or by domicile?			
8.	Please state your category (SC/ST/Gen):	<input style="width: 150px; height: 20px;" type="text"/>		
9.	If appointed, what notice would you require before joining the post?			
10.	If you are employed, please state your present basic pay & scale of pay			

* Any change in address should at once be communicated to the College Office, SIES GST, Nerul, Navi Mumbai – 400 706.

11. Details of educational qualifications: Please give particulars of all examinations passed and degrees obtained commencing with the High School Leaving (10th standard / Matriculation) Examination. For Ph.D., please give details, even if it is not complete. Please attach true copies of certificates and mark sheets duly attested.

Sl. No.	School / College / Institute	Date of Entry	Date of Leaving	Name of the Board / University / Institution	Examination / Degree / Diploma passed	Distinction / Class / Division	Subjects (Please mention field of specialization, honours, etc, where applicable)	Percentage of marks or C.P.I.	Date of Passing

12. Details of employments: Please give particulars of your present and past employments in chronological order, starting with the present one:

Sl. No.	Organisation / Institute	Position held	Nature of duties / work	Date of joining	Date of leaving	Last Pay & Scale of pay	Additional remarks about experience, if any.*

* Please specify, if the position is: (i) Pre-Ph.D, (ii) Post-Ph.D, or (iii) Concurrently with Ph.D

13.	Research & Development, Training, Project, Publication etc.:						
	(a) Please attach a list of your Research & Development / Industrial/Training experience						
	(b) Please state the following in the format below:						
	No. of PG projects guided	No. of Ph.D. thesis guided		No. of Projects involved in		No. of Patents	
		Completed	On-going	Sponsored	Consultancy		
	(c) Please state, no. of Publications (Published/Accepted) in the format below :						
	In Journals (refereed)		In Conferences				Technical Reports
	National	International	Refereed		Un-refereed		
			National	International	National	International	
(For each of the above items, please give full details in separate sheets)							

14.	(a) Teaching Experience	No. of Years :	No. of different courses taught :
	Please give a list of courses taught on a separate sheet with course titles, level (UG/PG) and number of times taught		
	(b) Areas of specialization		
	(c) Title of your Ph. D. Thesis		
	(d) Please describe briefly on a separate sheet your Ph.D. work. Also detail the areas of interest with work done in each case (if any).		
(e) Laboratory Experience : Please describe, in brief on a separate sheet, your experience in (i) Setting up teaching and research laboratories (ii) Conducting laboratory courses & (iii) Using different types of instruments, systems, computers etc.			

15.	Did you previously apply for any post in this Institute ? If so, give particulars and approximate date :	
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16.	Additional Remarks : (Applicants may mention here any special qualifications or experience, e.g. in organisations which have not been included under the heads given above)	
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17.	Please list most recent / important research publications in the format below :			
	Name of the journal	Month & year of publication	Title of the research paper	Single or with Co-author(s)
18.	Details of enclosures sent with the application			

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the entries in this form are true to the best of my knowledge and belief.

Date:

Signature of the Candidate

GENERAL CONDITIONS / INSTRUCTIONS

for Appointment of Faculty by Selection

1. There is no application fee.
2. Only Indian Nationals can apply for permanent positions. Foreigners / Persons of Indian Origin will be considered for Contract Appointment.
3. The Faculty positions available are Professors, Associate Professors, Assistant Professors, Senior Lecturers and Lecturers.
4. The Institute reserves the right to fill or not to fill any or all the posts advertised.
5. The scales of pay are as below :

Professor	:	Rs. 18400 – 500 – 22400
Associate Professor	:	Rs. 16400 – 450 – 20000
Assistant Professor	:	Rs. 12000 – 420 – 18300
Senior Lecturer	:	Rs. 10000 – 325 – 15200
Lecturer	:	Rs. 8000 – 275 – 13500
6. Minimum qualification is a Ph.D degree. But mere possession of the minimum qualification does not entitle a candidate to be called for interview. However, in exceptional cases and for the temporary post of Senior Lecturer, the minimum qualification may be relaxed.
7. No correspondence whatsoever will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
8. Persons presently employed in Govt. / Semi-Govt. / PSUs / Autonomous bodies should submit their applications through proper channel. However, a photocopy of duly filled in application in the prescribed format may be sent as an 'Advance Copy' so as to reach the IIT office before the due date of submission.
9. Incomplete & applications NOT in the prescribed format or without copies of certificates / mark sheets, proof of date of birth, etc. and application not signed (except those sent electronically) may be rejected.
11. Canvassing in any form will be a disqualification.
12. All applications should be addressed to the Principal, SIES Graduate School of Technology, Plot 1C & E, Sri Chandrasekarendra Saraswathy Vidyapuram, Sector – V, Nerul, Navi Mumbai – 400 706 super scribing on the envelope "Application for the post of in the Department of"
14. For any other information, one may contact:

SIES Graduate School of Technology,	
Tel.No: 022 – 2771 6969	Fax No: 022 – 2771 8779
E – mail: siesgst2002@yahoo.co.in	